

Victoria Elementary School

Parent Involvement Policy

Part 1. Policy Involvement

Victoria Elementary School will:

1. Offer a policy committee meeting during the summer with parent representatives for parental involvement policy, parent survey, and school-parent compact review, input, and feedback.
2. Convene an annual meeting on the 2nd Thursday in September to which all parents of participating children shall be invited and encouraged to attend. This meeting will inform parents of their school's participation in Title I and explain their rights, as parents, to be involved. The Title I Parental Involvement Plan available. A School –Parent Compact (attached) will be circulated at this time as well as a Parent Survey (attached). These items will also be posted on the website after the meeting and sent home in hard copy form for participating children's parents who cannot attend the meeting or access the website. ***These policies and attachments will be made available to all parents in a language that they can understand.***
3. Involve parents, through an annual summer policy committee meeting (with parent representatives) and annual parent meeting, in the planning and review of the school's Title I and parental involvement policy and its attachments (School-Parent Compact and Parent Survey).
4. Provide parents of participating children:
 - a. timely information about Title I programs/meetings/workshops;
 - b. making information available describing and explaining the curriculum; the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet
 - c. if requested by parents, the opportunity to make suggestions and to participate, as appropriate, in decisions relating to their child's education and respond to suggestions as soon as practically possible
5. If parents are not satisfied with the school's Title I plan, submit parent comments with the application when the plan is submitted to the state (if applicable).

Part 2. Shared Responsibilities for High Student Academic Achievement through the Required School-Parent Compact and Parent Survey

The following School-Parent Compact outlines the shared responsibilities of the school and parent with regard to high student academic achievement. The compact will be reviewed by a policy committee with parent representatives, adopted by the school board and circulated at the Annual Parent Meeting on the 2nd Thursday in September. It will also be posted on the school website and circulated in hard copy form for those parents who are unable to attend the meeting or who do not have access the school website.

The following Parent Survey will be reviewed by a policy committee with parent representatives, adopted by the school board and circulated at the Annual Parent Meeting on the 2nd Thursday in September. It will also be posted on the school website and circulated in hard copy form for those parents who are unable to attend the meeting or who do not have access the school website.

VES School-Parent Compact

The Victoria Elementary School Staff and parents of Victoria Elementary School Students, agree that this compact outlines how the school and parents will share responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership that will help the children achieve the state's high standards.

School Responsibilities

The Victoria Elementary School Staff will:

1. Provide a high-quality curriculum and instruction in a supportive and effective learning environment that supports students in meeting the State's student academic achievement standards.
2. Provide a folder that goes home each day with students. The folder includes homework and school notices/communication. Parents can also send communication back to the child's teacher in the folder.
3. Provide the parents with frequent reports on their children's academic and behavioral progress. Classroom teachers will provide progress reports around the middle of each nine-week period and will initiate contact with parent with regard to academic and behavioral issues when necessary.
4. Parent/Teacher Conferences will be conducted at least twice a year. Parents will have an opportunity to meet with their child's teacher at these two conferences and discuss the child's progress with regard to academics and behavior.
5. Set high expectations for staff, students, and parents by ensuring challenging curriculum, implementing programs targeted at increasing student achievement and committing to recruit, retain, and train highly qualified staff. Also, staff will highlight/prepare ways that the parent can advance the learning environment at home.
6. Allow parents, within the guidelines of school policy, who have gone through the Chaperone/Volunteer Approval Procedure, volunteer and observe classroom activities. Official approval from the principal is necessary for volunteering and observing.
7. Provide parents reasonable access to staff.

Parent Responsibilities

We, as parents, will support our children's learning in the following ways:

1. Establish routines to support my child's success in school:
 - a. Appropriate bedtime
 - b. Monitor attendance
 - c. Completing homework and returning it to school on time
 - d. Read to them as often as possible
 - e. Ensuring proper nutrition
 - f. Ensuring grooming and hygiene
2. Communicate the significance of success in school with regard to success in life.
3. Ensure that my child attends school on a regular basis and arrives at school on time.
4. Ensure that my child has an appropriate and timely way to get home from school whether they are picked up or ride the bus.
5. Stay informed about my child's education by communicating with the school through promptly reading and responding to notices sent home in the child's backpack/folder or mail.

Parent's Signature

Principal's Signature

Date

Lunenburg County Public Schools Parent Survey

Dear Parent:

Lunenburg County Public Schools wants to hear from you! As a parent, you play a huge role in all of your child's development, both from an academic perspective and a social/emotional perspective. In order to make our parental involvement program stronger, please answer the following questions and return this survey to your child's teacher. A copy will also appear on the Lunenburg County Public School website at www.lun.k12.va.us.

1. What specifically would you like to know about your child's school? _____

2. From what source do you get most of your information about your child's school?

Your Children

Your Child's Teacher

Principal

Friends

Newspaper

Other _____

3. What manner of communication would you most like the school system to use when we contact you to inform you about events, activities, workshops, etc.?

Phone

Email

Text message

Flyer in your child's backpack

Mail

4. Are you interested in parent workshops, classes, and sessions? Yes No

5. If you checked yes to question 4, please look at the following topics and check what you would be interested in exploring?

Helping with Homework

Improving reading skills

Improving math skills

English as a second language

Building your own parenting skills

Getting your GED

Bullying

Drug and alcohol use prevention

Communicating with the school

Other _____

6. What needs do you have that need to be met in order for you to attend parent workshops and programs?

Meeting times that best suit:

___ Mornings ___ Afternoons ___ Evenings

Do you need child care? ___ Yes ___ No

Do you need transportation? ___ Yes ___ No

Do you have other special needs? _____

7. As a parent, do you have trouble with any of the following items?

___ Your child's homework

___ Discipline

___ Motivating your child to do well in school

___ Working with the school and teachers

___ Other _____

8. If we reopened the Parent Resource Center, would you come and check out resources to take home and use with your child? ___ Yes ___ No

9. Would you be willing to volunteer at the Parent Resource Center if it reopened? (You will have to be approved as a Volunteer/Chaperone.) ___ Yes ___ No If yes, what days of the week would suit? _____

10. What time would suit you best to come to the Parent Resource Center if it were reopened?

_____ List Days of the Week that suit best

_____ List Times of Day that suit best

11. Are there any other suggestions you may have regarding how we can best communicate with you and help you and your child, academically, socially, and emotionally? _____

Your Contact Information - Optional:

Name

911 Address

Mailing Address

Phone Cell Phone

Email Address

Elementary School Child's or Children's Name(s)

Parents, once complete, please return this survey to your child's homeroom teacher.

Part 3. Building Capacity for Involvement

To ensure effective involvement of parents and to support a partnership among with school, parents, and the community to improve student academic achievement, Victoria Elementary School and Lunenburg County Public Schools assisted under this part:

1. Shall provide assistance to parents of children served by Victoria Elementary School as appropriate, in understanding such topics as the state's academic content standards and State student academic achievement standards, state and local academic assessments; also monitor a child's progress and work with educators to improve the achievement of their children;
2. Shall provide materials and training to help parents work with their children to improve individual achievement, to improve their parenting skills, to foster parental involvement, etc. through workshops offered at times deemed suitable;
3. Shall educate school staff with the assistance of parents, in the value of parental contributions; and how to offer programming and build ties between parents and the school;
4. Shall to the extent feasible and appropriate, coordinate parent involvement programs with Head Start and Virginia Pre-School Initiative; conduct other activities, such as parent resource centers, workshops, etc., that encourage and support parents in more fully participating in the education of their children;
5. Shall ensure that information related to school and parent programs, meetings, and other activities is sent to parent of participating children in a format that is practicable and in a language that parents can understand;
6. Shall provide such other reasonable support for parental involvement activities under this section as parents may request.

Part 4. Accessibility

Victoria Elementary School, to the extent practicable, shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, in a format that is practicable and in a language that parents can understand.